**Representative Suzan K. DelBene (WA-01)**

**FY 2024 Community Project Funding Requests**

**DOT Airport Improvement Program (AIP) Projects**

Submit this form to [CPFs.DelBene@mail.house.gov](mailto:CPFs.DelBene@mail.house.gov) no later than **March 12, 2023** and please specify the account name in the email subject line.

**Submission Guidelines:**

Please read the eligibility criteria and selection guidance carefully before submitting a request. Submission of this information does not create a binding commitment on any party nor a guarantee that any organization or program will be awarded funding from any federal agency. Once submitted, this request may be made publicly available.

For-profit entities are not eligible to apply for Community Project Funding. Only the following entities may apply:

* State, local and tribal governments
* Publicly owned entities (e.g. ports, universities, PUDs, etc.)
* Certain non-profit entities with a quasi-government purpose (e.g. Special Districts)
* Non-profit organizations

Please note that each Appropriations Subcommittee has account specific questions that must accompany each request. The first section of this form is information required by our office for all requests. The second section of this form includes questions that are required by each subcommittee for each account. Please be sure to answer all questions. Please provide any attachments (i.e. letters of support) as separate documents.

**DOT Airport Improvement Program (AIP) Projects**

AIP Community Project Funding requests are intended to enhance airport safety, capacity, and security, and environmental concerns.

All projects must be:

* AIP eligible in accordance with 49 U.S.C. 47100 et seq., and FAA policy and guidance.
* Included in the FAA’s National Plan of Integrated Airport Systems (NPIAS).
* Supported broadly by local stakeholders, including residents, businesses, and elected officials.
* Administered by an airport and/or airport sponsor.

Projects will be subject to various Federal requirements such as competition in contracting, Buy America, and the National Environmental Policy Act. The potential grantee should reach out to FAA Regional District Offices to ensure that projects will be in compliance with these mandates. For large and medium primary hub airports, the grant covers 75 percent of eligible costs (or 80 percent for noise program implementation). For small primary, reliever, and general aviation airports, the grant covers a range of 90-95 percent of eligible costs, based on statutory requirements. Specific cost share requirements should be understood by the grantee, and verified by the FAA Regional District Office, along with other requirements to receive FAA funding.

Additional guidance with specific information about this account is [attached](https://appropriations.house.gov/sites/republicans.appropriations.house.gov/files/FY24%20Airport%20Improvement%20Program%20(AIP)%20Project%20Guidance.pdf).

Staff Contact: Shanta Katipamula ([shanta.katipamula@mail.house.gov](mailto:shanta.katipamula@mail.house.gov))

**Questionnaire:**

Requesting Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide the best contacts for this application who can answer any questions, provide additional information, and will serve as the primary point of contact. This individual must be responsive to calls and emails throughout the application process, as well as for the duration of the project if the project is selected for funding.

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| --- | --- |
| **D.C. Contact (if applicable)** | **Local Contact** |
| Name  Mailing Address  City, State Zip  Phone Number  Fax Number  E-Mail Address | Name  Mailing Address  City, State Zip  Phone Number  Fax Number  E-Mail Address |

**All Requests**

1. Briefly describe your request in 1-2 sentences that we can publicly post and share.
2. This is request **x of x** submitted to this office.
   1. If you are submitting more than one request, please rank this request in order of priority.
3. Are you making this request to other offices? We strongly encourage you to submit all of your requests to the Senators offices as well.
4. If yes, please list other offices receiving this request:
5. Did you submit this project as a Community Project Funding request during the FY 2023 or FY 2022 process?
6. Briefly but specifically, how does this project or program impact the 1st Congressional District of WA?
7. Eligibility of requesting entity or organization (please highlight the one applicable to your organization)
   1. State, local, or tribal government
   2. Publicly owned entity (e.g. port, university, PUD, etc.)
   3. Non-profit entity with a quasi-governmental purpose (e.g. Special District)
   4. Non-profit organization
8. Name of the project or program to be funded
9. Physical location of the project or program (including street name, city, and zip code)
10. Amount requested
11. Detailed breakdown of the total cost of the project or program that includes all prior sources (both public and private) and any amounts that remain unfunded. If there are portions still unfunded, please also outline potential sources of funding that will be targeted to fill the funding gap.
12. Have you previously applied for federal funds for this project or program? If yes, to which programs have you applied and what has been the outcomes of those applications?
13. Please list any other FY24 Community Project Funding accounts your project might be eligible under.
14. If this project or program has previously been awarded federal funds, please list the total amount of federal funds previously awarded.
15. Detailed breakdown of how the requested funds would be spent.
16. Once completed, will the project or program require continued funding to maintain operation? If so, where will that funding come from?
17. Please provide information on the scalability of this project.
    1. If more funds than the amount requested above were to be available, detail whether the project be able to use those funds and how those funds could be used.
    2. If the requested amount was cut due to account caps, please detail the amounts at which discrete portions of the project could still be completed.
18. Provide a detailed description of the project or program to be funded including data and/or evidence that demonstrates the public benefit.
19. Justification for why this project represents a good use of taxpayer dollars.
20. In order to ensure a federal nexus exists for each funded project, the Committee will only fund projects that are tied to a federal authorization law. Please provide a written statement describing the federal nexus for this request. Subcommittee guidance will include example language Members can use to make the required statement. Provide a one sentence description of the federal nexus for this project.

*An example of a federal nexus statement provided by the Committee is “This project has a Federal nexus because it is for the purposes authorized in Section 2331 of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S. Code section 950aaa.”*

1. Describe any long-term job creation that will result from this project.
2. Will this project have a revenue-generating component that would have community and state economic benefit? If so, please describe and quantify.
3. Detailed timeline and anticipated start date and completion date for the project or program.
4. Federal agency that would administer this funding.
5. List any public or private entities that have been identified as project sponsors in prior funding requests and/or that will help determine how the requested funds will be spent.
6. List all stakeholders that support this request.
7. Please list below and provide as **separate attachments** any letters of support from local stakeholders, press articles and editorials, project listed on state use or planning documents, local resolutions passed in support, or other documents that demonstrate community support and commitment to this request. These documents demonstrating community support are **required** **for all projects** and are heavily weighed by our office and the Appropriations Committee in evaluating your project.
8. Are there any known or anticipated community concerns associated with this project or program (e.g. conflict with land use, neighborhood concerns, etc.) that could prevent it from moving forward?

**Subcommittee/Account Specific Questions:**

**DOT Airport Improvement Program (AIP) Projects:**

1. Project Name. *EXAMPLE: Rehabilitate runway. Airport Name (3 letter or number airport code), City, State (2 letter postal code).* NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding is provided to the correct project and location.
2. General description of the project and why it is needed.
3. Has the airport sponsor provided assurances that the project is eligible under AIP statutes? Airport sponsors should engage with their Federal Aviation Administration Airport District Offices to ensure eligibility under statutory requirements.
4. What are the benefits of this project and why is it a priority?
5. Amount requested for the Community Project Funding for fiscal year 2024, and the total project cost.
6. Estimated start and completion dates.
7. Does the project have other public (federal, state, local) and/or private funds for the required cost-share and committed for the forecasted operations and maintenance costs? What is the source and amount of those funds?
8. Has the airport submitted a grant application for this same project to FAA?