**Representative Suzan K. DelBene (WA-01)**

**FY 2024 Community Project Funding Requests**

**Department of Defense, Military Construction, Construction and Unspecified Minor Construction – Active Components**

Submit this form to CPFs.DelBene@mail.house.gov no later than **March 12, 2023** and please specify the account name in the email subject line.

**Submission Guidelines:**

Please read the eligibility criteria and selection guidance carefully before submitting a request. Submission of this information does not create a binding commitment on any party nor a guarantee that any organization or program will be awarded funding from any federal agency. Once submitted, this request may be made publicly available.

For-profit entities are not eligible to apply for Community Project Funding. Only the following entities may apply:

* State, local and tribal governments
* Publicly owned entities (e.g. ports, universities, PUDs, etc.)
* Certain non-profit entities with a quasi-government purpose (e.g. Special Districts)
* Non-profit organizations

Please note that each Appropriations Subcommittee has account specific questions that must accompany each request. The first section of this form is information required by our office for all requests. The second section of this form includes questions that are required by each subcommittee for each account. Please be sure to answer all questions. Please provide any attachments (i.e. letters of support) as separate documents.

**Department of Defense, Military Construction, Construction and Unspecified Minor Construction – Active Components**

Eligible Community Project Funding requests include both construction and unspecified minor military construction projects for active components in the accounts listed below. An unspecified minor military construction project is a project that has an approved cost equal to or less than $9,000,000.

* Army
* Navy and Marine Corps
* Air Force and Space Force
* Defense-Wide Agencies (Special Operations Command (SOCOM), Defense Logistics Agency (DLA), etc.)

Each project request must be for fiscal year (FY) 2024 funds only and cannot be for multiyear funding. Projects must be included on an unfunded requirements/unfunded priorities list (UFR/UPL) from a military service or combatant command or the FY24-FY28 Future Years Defense Program (FYDP). Projects suggested by an installation or unit commander will not be accepted. Projects must have at least 35 percent of its design completed. For projects that have not reached 35 percent design, planning and design funding can be requested. Projects must be able to be obligated in FY24. Projects must be submitted to the House Armed Services Committee (HASC) for inclusion in the FY24 National Defense Authorization Act or previously authorized. Projects must have a DD Form 1391, which is DoD’s justification for military construction projects. The Armed Services’ Congressional Liaison Offices can help provide these documents.

The Committee may limit the number and amount of any Community Project Funding in FY24, based upon the availability of funds. Any caps will be determined by the Chair after reviewing the full universe of requests.

Additional guidance with specific information about these accounts is [attached](https://appropriations.house.gov/sites/republicans.appropriations.house.gov/files/FY24%20Military%20Construction%2C%20Veterans%20Affairs%2C%20and%20Related%20Agencies%20Guidance.pdf).

Staff Contact: Abe Friedman (Abe.Friedman@mail.house.gov)

**Questionnaire:**

Requesting Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide the best contacts for this application who can answer any questions, provide additional information, and will serve as the primary point of contact. This individual must be responsive to calls and emails throughout the application process, as well as for the duration of the project if the project is selected for funding.

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| --- | --- |
| **D.C. Contact (if applicable)** | **Local Contact** |
| NameMailing Address City, State ZipPhone NumberFax NumberE-Mail Address  | NameMailing Address City, State ZipPhone NumberFax NumberE-Mail Address  |

**All Requests**

1. Briefly describe your request in 1-2 sentences that we can publicly post and share.
2. This is request **x of x** submitted to this office.
	1. If you are submitting more than one request, please rank this request in order of priority.
3. Are you making this request to other offices? We strongly encourage you to submit all of your requests to the Senators offices as well.
4. If yes, please list other offices receiving this request:
5. Did you submit this project as a Community Project Funding request during the FY 2023 or FY 2022 process?
6. Briefly but specifically, how does this project or program impact the 1st Congressional District of WA?
7. Eligibility of requesting entity or organization (please highlight the one applicable to your organization)
	1. State, local, or tribal government
	2. Publicly owned entity (e.g. port, university, PUD, etc.)
	3. Non-profit entity with a quasi-governmental purpose (e.g. Special District)
	4. Non-profit organization
8. Name of the project or program to be funded
9. Physical location of the project or program (including street name, city, and zip code)
10. Amount requested
11. Detailed breakdown of the total cost of the project or program that includes all prior sources (both public and private) and any amounts that remain unfunded. If there are portions still unfunded, please also outline potential sources of funding that will be targeted to fill the funding gap.
12. Have you previously applied for federal funds for this project or program? If yes, to which programs have you applied and what has been the outcomes of those applications?
13. Please list any other FY24 Community Project Funding accounts your project might be eligible under.
14. If this project or program has previously been awarded federal funds, please list the total amount of federal funds previously awarded.
15. Detailed breakdown of how the requested funds would be spent.
16. Once completed, will the project or program require continued funding to maintain operation? If so, where will that funding come from?
17. Please provide information on the scalability of this project.
	1. If more funds than the amount requested above were to be available, detail whether the project be able to use those funds and how those funds could be used.
	2. If the requested amount was cut due to account caps, please detail the amounts at which discrete portions of the project could still be completed.
18. Provide a detailed description of the project or program to be funded including data and/or evidence that demonstrates the public benefit.
19. Justification for why this project represents a good use of taxpayer dollars.
20. In order to ensure a federal nexus exists for each funded project, the Committee will only fund projects that are tied to a federal authorization law. Please provide a written statement describing the federal nexus for this request. Subcommittee guidance will include example language Members can use to make the required statement. Provide a one sentence description of the federal nexus for this project.

*An example of a federal nexus statement provided by the Committee is “This project has a Federal nexus because it is for the purposes authorized in Section 2331 of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S. Code section 950aaa.”*

1. Describe any long-term job creation that will result from this project.
2. Will this project have a revenue-generating component that would have community and state economic benefit? If so, please describe and quantify.
3. Detailed timeline and anticipated start date and completion date for the project or program.
4. Federal agency that would administer this funding.
5. List any public or private entities that have been identified as project sponsors in prior funding requests and/or that will help determine how the requested funds will be spent.
6. List all stakeholders that support this request.
7. Please list below and provide as **separate attachments** any letters of support from local stakeholders, press articles and editorials, project listed on state use or planning documents, local resolutions passed in support, or other documents that demonstrate community support and commitment to this request. These documents demonstrating community support are **required** **for all projects** and are heavily weighed by our office and the Appropriations Committee in evaluating your project.
8. Are there any known or anticipated community concerns associated with this project or program (e.g. conflict with land use, neighborhood concerns, etc.) that could prevent it from moving forward?

**Subcommittee/Account Specific Questions:**

**Department of Defense, Military Construction, Construction and Unspecified Minor Construction – Active Components:**

1. Which Service is the project for?
2. Project Title.
3. Amount Requested for FY24.
4. Program (Is the funding request for construction, unspecified minor construction, or planning and design?)
5. Project Location (State/Territory Title)
6. Installation Name (Location Title)
7. Is the project on the FY24-FY28 FYDP? If so, which fiscal year?
8. Is the project on a FY24 Service or Combatant Command unfunded requirements/unfunded priorities list (UFRs/UPLs)?
9. Does the project have a DD Form 1391?
10. If a Reserve Component project, does it require a State funding match?
11. Is this project at or above 35% design complete?
12. Can the project funds be obligated in FY24?
13. Has a corresponding request been submitted to HASC for inclusion in the FY24 NDAA? If a project was previously authorized in a NDAA, please provide the fiscal year.