**Representative Suzan K. DelBene (WA-01)**

**FY 2023 Community Project Funding Requests**

**Department of Transportation – Transit Infrastructure Projects**

Submit this form to [CPFs.DelBene@mail.house.gov](mailto:CPFs.DelBene@mail.house.gov) no later than **April 13, 2022,** and please specify the account name in the email subject line.

**Submission Guidelines:**

Please read the eligibility criteria and selection guidance carefully before submitting a request. Submission of this information does not create a binding commitment on any party nor a guarantee that any organization or program will be awarded funding from any federal agency. Once submitted, this request may be made publicly available.

For-profit entities are not eligible to apply for Community Project Funding. Only the following entities may apply:

* State, local and tribal governments
* Publicly owned entities (e.g. ports, universities, PUDs, etc.)
* Certain non-profit entities with a quasi-government purpose (e.g. Special Districts)
* Non-profit organizations

Please note that each Appropriations Subcommittee has account specific questions that must accompany each request. The first section of this form is information required by our office for all requests. The second section of this form includes questions that are required by each subcommittee for each account. Please be sure to answer all questions. Please provide any attachments (i.e. letters of support) as separate documents.

**Department of Transportation – Transit Infrastructure Projects**

Transit Infrastructure Projects are public transportation capital projects eligible under chapter 53 of title 49 of the United States Code. Eligible capital projects are described under Section 5302(4) of title 49, United States Code, and Section 5339(b)(1) and (c)(1)(B) of title 49, United States Code. All projects must be:

* + Transit capital projects or project-specific planning/design for a transit capital project.
  + Supported by the state, local governmental authority, or Tribal government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
  + Administered by public entities or Tribal entities.

Public transportation or transit is defined in Section 5302(15) and (22) of title 49, United States Code, as regular, continuing shared-ride surface transportation that is open to the general public or open to a segment of the general public defined by age, disability, or low income, and does not include intercity passenger rail transportation, intercity bus service, charter bus service, school bus service, sightseeing service, courtesy shuttle service for patrons of one or more specific establishments, or intra-terminal or intra-facility shuttle services.

The Subcommittee will not fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include general operating expenses, and activities authorized under sections 5303, 5304, and 5305 of title 49, United States Code. The Subcommittee will continue to treat the Capital Investment Grants (CIG) program as programmatic requests and will not fund CIG projects under Transit Infrastructure Projects, consistent with the fiscal year 2022 process. The average award in this account for fiscal year 2022 was $2.5 million. Note that the Committee may consider project amounts of up to $7 million for FY23, but any caps will be determined by the Chairman after reviewing the full universe of requests.

Additional guidance with specific information about this account is [attached](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20THUD%20Guidance%20for%20Transit%20Infrastructure%20Projects.pdf).

Staff Contact: Shanta Katipamula ([Shanta.Katipamula@mail.house.gov](mailto:Shanta.Katipamula@mail.house.gov))

**Questionnaire:**

Requesting Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- |
| **D.C. Contact (if applicable)** | **Local Contact** |
| Name  Mailing Address  City, State Zip  Phone Number  Fax Number  E-Mail Address | Name  Mailing Address  City, State Zip  Phone Number  Fax Number  E-Mail Address |

**All Requests**

|  |  |  |
| --- | --- | --- |
|  | **Agency** | **Account** |

1. Briefly describe your request in 5 sentences or less.
2. This is request **x of x** submitted to this office.
   1. If you are submitting more than one request, please rank this request in order of priority.
3. Are you making this request to other offices?
4. If yes, please list other offices receiving this request:
5. Did you submit this project as a Community Project Funding request or Transportation & Infrastructure Member Designated Project request during the 2022 process?
6. Briefly but specifically, how does this project or program impact the 1st Congressional District of WA?
7. Eligibility of requesting entity or organization (please highlight the one applicable to your organization)
   1. State, local, or tribal government
   2. Publicly owned entity (e.g. port, university, PUD, etc.)
   3. Non-profit entity with a quasi-governmental purpose (e.g. Special District)
   4. Non-profit organization
8. Name of the project or program to be funded
9. Physical location of the project or program (including street name, city, and zip code)
10. Amount requested
11. Detailed breakdown of the total cost of the project or program that includes all prior sources (both public and private) and any amounts that remain unfunded
12. Have you previously applied for federal funds for this project or program? If yes, to which programs have you applied and what and what has been the outcomes of those applications.
13. If this project or program has previously been awarded federal funds, please list the total amount of federal funds previously awarded
14. Detailed breakdown of how the requested funds would be spent
15. Once completed, will the project or program require continued funding to maintain operation? If so, where will that funding come from?
16. Provide a detailed description of the project or program to be funded including data and/or evidence that demonstrates the public benefit.
17. Justification for why this project represents a good use of taxpayer dollars.
18. Describe any long-term job creation that will result from this project.
19. Will this project have a revenue-generating component that would have community and state economic benefit? If so, please describe and quantify.
20. Detailed timeline and anticipated start date and completion date for the project or program.
21. Federal agency that would administer this funding.
22. List any public or private entities that have been identified as project sponsors in prior funding requests and/or that will help determine how the requested funds will be spent.
23. List any stakeholders that support this request.
24. Please list below and provide as **separate attachments** any letters of support from local stakeholders, press articles and editorials, project listed on state use or planning documents, local resolutions passed in support, or other documents that demonstrate community support and commitment to this request.
25. Are there any known or anticipated community concerns associated with this project or program (e.g. conflict with land use, neighborhood concerns, etc.) that could prevent it from moving forward?

**Subcommittee/Account Specific Questions:**

**Department of Transportation – Transit Infrastructure Projects:**

1. Project Name. EXAMPLE: Electric buses and charging infrastructure, City, State, Congressional District. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project’s location (city, county, State, Tribe, Congressional District). NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
2. General description of the project and why it is needed.
3. What are the benefits of this project and why is it a priority? NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report. EXAMPLE: Acquiring electric buses and related charging infrastructure will increase the safety and efficiency of the bus fleet, and reduce the overall greenhouse gas emissions for the transit agency.
4. Amount requested for the community project.
5. Total project cost. NOTE: Provide the amount of the total cost of the project as outlined in the STIP or TIP, if applicable.
6. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation? NOTE: Obligation occurs when a project sponsor signs a grant agreement with a federal agency.
7. Estimated start and completion dates.
8. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
9. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds? NOTE: The cost-share requirements are defined in statute. In general, transit capital projects typically require 20 percent local share. EXAMPLE: Local sales taxes are committed for 25 percent of the funds.
10. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?
11. Where is the project in the construction process? Options include: Planning and Environmental Review, Final Design, Right of Way, Capital purchase or lease (including bus purchases), Construction, and Other (please specify).
12. Was the project on a State, Tribal or territorial Transportation Improvement Plan (STIP) or a transportation improvement plan (TIP) as of 12/31/2021? If yes, please provide a link to the plan.
13. Please provide the STIP or TIP ID Number and specify which plan (ex. North Carolina STIP, New York Metropolitan Transportation Council TIP) the ID Number comes from.
14. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants. EXAMPLE: FY20 TIGER/BUILD Grant: $10 million; FTA Formula Funds: $5 million.
15. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project. EXAMPLE: Unidentified State funds will compose 10 percent of the remaining cost and previously identified federal formula funds will make up the rest.