**Representative Suzan K. DelBene (WA-01)**

**FY 2023 Community Project Funding Requests**

**Department of Veterans Affairs Minor Construction Program**

Submit this form to [CPFs.DelBene@mail.house.gov](mailto:CPFs.DelBene@mail.house.gov) no later than **April 13, 2022,** and please specify the account name in the email subject line.

**Submission Guidelines:**

Please read the eligibility criteria and selection guidance carefully before submitting a request. Submission of this information does not create a binding commitment on any party nor a guarantee that any organization or program will be awarded funding from any federal agency. Once submitted, this request may be made publicly available.

For-profit entities are not eligible to apply for Community Project Funding. Only the following entities may apply:

* State, local and tribal governments
* Publicly owned entities (e.g. ports, universities, PUDs, etc.)
* Certain non-profit entities with a quasi-government purpose (e.g. Special Districts)
* Non-profit organizations

Please note that each Appropriations Subcommittee has account specific questions that must accompany each request. The first section of this form is information required by our office for all requests. The second section of this form includes questions that are required by each subcommittee for each account. Please be sure to answer all questions. Please provide any attachments (i.e. letters of support) as separate documents.

**Department of Veterans Affairs Minor Construction Program**

VA’s Minor Construction program includes capital projects with costs equal to or less than $20,000,000, particularly projects that construct new space instead of renovating existing space. Examples may include expanding existing facility square footage to provide additional healthcare capacity, construction of specialty care buildings or clinics, building of parking structures, or expanding gravesite space at cemeteries.

The Committee will only consider projects that appear on VA’s Integrated Departmentwide Priority List for 2023 Construction Projects (2023 Construction SCIP List). This list will be included in the FY 2023 President’s Budget submission.

The yearly Construction SCIP List includes projects that have been reviewed by VA and are determined to be at an advanced enough stage to receive funds. This will ensure that Federal dollars are not set aside for projects that are not yet ready to spend them. Please note that while this list includes both Major Construction and Minor Construction projects, only Minor Construction projects will be considered for Member requests.

The subcommittee strongly encourages member offices to familiarize themselves with VA’s process for identifying and prioritizing construction needs at its facilities. As part of the annual President’s Budget submission, VA submits four volumes of additional detail. Volume IV details the Construction and the Long Range Capital Plan. For your reference, the prior year 2022 Construction Strategic Capital Investment Planning Process Project (SCIP) List can be found in Table 5-1 within the FY 2022 VA budget submission, available at: <https://www.va.gov/budget/docs/summary/fy2022VAbudgetVolumeIVconstructionAndLongRangePlan.pdf>

A discussion of the FY 2022 list begins on page 281 in the linked document, and the list itself begins on page 282. While VA may change this list from year to year, this will enable you to become familiar with VA’s project identification process.

Criteria for VA Community Project Funding (CPF):

* + The subcommittee will consider supporting Community Project Funding only for VA Minor Construction projects that are equal to or less than $20,000,000 in total estimated project cost, and they must be included in the 2023 Construction SCIP List (this list will be included in the FY 2023 President’s Budget submission materials).
  + Projects must be listed as unfunded on VA’s 2023 Construction SCIP List with $0 in the 2023 Request column. Projects with a dollar amount in the 2023 Request column are requested in the President’s budget request, and if requested, should be submitted as programmatic requests.
  + Funding for a CPF project will be capped at 10 percent of the total estimated cost of the project to support planning and design that can be executed within twelve months of receiving funding. (Similar projects on the FY 2022 list would generally have been in the range of $1,000,000 to $2,000,000.)
  + Exceptions to the 10 percent cap may be made for projects where construction is ready to be supported in year one, and only applies to some National Cemetery Administration (NCA) Minor Construction projects. Please consult with the subcommittee and VA to determine if the full scope of an NCA project can be executable in one year.
  + Final decision on funding caps will be determined by the Chair after reviewing the full universe of requests.

Additional guidance with specific information about these accounts is [attached](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20MilConVa%20Member%20Request%20Guide.pdf).

Staff Contact: Kyle Hill ([Kyle.Hill@mail.house.gov](mailto:Kyle.Hill@mail.house.gov))

**Questionnaire:**

Requesting Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **D.C. Contact (if applicable)** | **Local Contact** |
| Name  Mailing Address  City, State Zip  Phone Number  Fax Number  E-Mail Address | Name  Mailing Address  City, State Zip  Phone Number  Fax Number  E-Mail Address |

**All Requests**

|  |  |  |
| --- | --- | --- |
|  | **Agency** | **Account** |

1. Briefly describe your request in 5 sentences or less.
2. This is request **x of x** submitted to this office.
   1. If you are submitting more than one request, please rank this request in order of priority.
3. Are you making this request to other offices?
4. If yes, please list other offices receiving this request:
5. Did you submit this project as a Community Project Funding request or Transportation & Infrastructure Member Designated Project request during the 2022 process?
6. Briefly but specifically, how does this project or program impact the 1st Congressional District of WA?
7. Eligibility of requesting entity or organization (please highlight the one applicable to your organization)
   1. State, local, or tribal government
   2. Publicly owned entity (e.g. port, university, PUD, etc.)
   3. Non-profit entity with a quasi-governmental purpose (e.g. Special District)
   4. Non-profit organization
8. Name of the project or program to be funded
9. Physical location of the project or program (including street name, city, and zip code)
10. Amount requested
11. Detailed breakdown of the total cost of the project or program that includes all prior sources (both public and private) and any amounts that remain unfunded
12. Have you previously applied for federal funds for this project or program? If yes, to which programs have you applied and what and what has been the outcomes of those applications.
13. If this project or program has previously been awarded federal funds, please list the total amount of federal funds previously awarded
14. Detailed breakdown of how the requested funds would be spent
15. Once completed, will the project or program require continued funding to maintain operation? If so, where will that funding come from?
16. Provide a detailed description of the project or program to be funded including data and/or evidence that demonstrates the public benefit.
17. Justification for why this project represents a good use of taxpayer dollars.
18. Describe any long-term job creation that will result from this project.
19. Will this project have a revenue-generating component that would have community and state economic benefit? If so, please describe and quantify.
20. Detailed timeline and anticipated start date and completion date for the project or program.
21. Federal agency that would administer this funding.
22. List any public or private entities that have been identified as project sponsors in prior funding requests and/or that will help determine how the requested funds will be spent.
23. List any stakeholders that support this request.
24. Please list below and provide as **separate attachments** any letters of support from local stakeholders, press articles and editorials, project listed on state use or planning documents, local resolutions passed in support, or other documents that demonstrate community support and commitment to this request.
25. Are there any known or anticipated community concerns associated with this project or program (e.g. conflict with land use, neighborhood concerns, etc.) that could prevent it from moving forward?

**Subcommittee/Account Specific Questions:**

**Department of Veterans Affairs Minor Construction Program:**

1. State/territory where the project is located.
2. City where the project is located.
3. Veterans Integrated Services Network (VISN) where the project is located or VA Administration.
4. Specific facility where the project is located.
5. Is the project listed on VA’s 2023 Construction Strategic Capital Investment Planning (SCIP) list?
6. VA Construction Program Type (note – only Minor Construction projects are eligible for CPF funding).
7. What is the total estimated cost of the project? (must be equal to or less than $20 million)
8. Where is the project in the construction process? [Planning; Design; Awaiting construction; In the middle of construction; Other, please explain]
9. Please provide a history of Federal funding for the project, if any.
10. Can the project funds be obligated within 12 months of enactment of the bill?
11. Why is the project a priority for the Congressional district?